

REGISTRATION CONTRACT – INTERNATIONAL PARTICIPANTS

We hereby register for the following section of FINTEX 2020



We register the following company as an exhibitor:

Company name:		TIN No.:
Address:		P.O. Box:
City:	Postal code:	Country:
Telephone (incl. country + area code):	Website:	
Name of our contact person: O Mr O Ms	Personal e-mail:	

Invoice address – if different from above:

Company name:		TIN No.:
Address:		P.O. Box:
City:	Postal code:	Country:
Telephone (incl. country + area code):	Website:	
Name of our contact person: O Mr O Ms	Personal e-mail:	

Product range (published in exhibitor list on show website):

We plan to exhibit machinery: no yes: dimensions: _____ m x _____ m x _____ m weight: _____ kg

REGISTRATION CONTRACT INTERNATIONAL PARTICIPANTS

We order the following stand size: _____ m²

Space incl. Booth construction

Stand package includes:

- Wall panels,
- 1 Table, 3 chairs and reception counter,
- 1 kw 220v power supply with 1 Socket,
- 3 Spotlight,
- Fascia with company name and
- 1 Waste bin

<input type="checkbox"/> Row stand – One side open	USD 250.00/m ²	min. 9 m ²
<input type="checkbox"/> Corner stand – Two side open	USD 245.00 / m ²	min. 15 m ²
<input type="checkbox"/> Head stand – Three side open	USD 335.00 /m ²	min. 36 m ²
<input type="checkbox"/> Block stand – Four side open	USD 225.00 /m ²	min. 72 m ²

Upgraded DELUXE package (min. 12m²) USD 80.00 / m²

The Stand package includes:

- Wall panels
- Grey carpet
- 2 branded fascia
- 2 branded front wall panels 2.3 m,
- 1 branded reception counter
- 1chrome table and 4 wooden chairs
- 1kW 220V power supply with 1 socket
- 3 spotlights
- 1waste bin



Space only

No booth construction included
please send your design for approval

No electricity included
booking of 1 kW 220 V obligatory

<input type="checkbox"/> Row space – One side open	USD 204.00 / m ²	min. 18 m ²
<input type="checkbox"/> Corner space – Two side open	USD 199.00 / m ²	min. 24 m ²
<input type="checkbox"/> Head space – Three side open	USD 189.00/ m ²	min. 36 m ²
<input type="checkbox"/> Block space – Four side open	USD 179.00 / m ²	min. 72 m ²

Note: If you subscribe a space only, your company must build a customized separation wall (min 2.5m) with the neighboring stand. If you can't do this we will build a wall with a standard exhibition booth material that will cost you USD25 per meter.

ELECTRICITY

"space incl. booth construction" – 1 kW 220 V included	<input type="checkbox"/> 220 V alternating current	USD 100 / kW _____ kw
"space only" – no electricity included booking of min. 1 kW 220 V obligatory	<input type="checkbox"/> 380 V three phase current	USD 100 / kW _____ kw

registration fee USD 435.00

With this registration we accept all points of the General Conditions of Participation

Place / date

Company stamp

Legally binding signature

Organizers



Partner





5-7 March, 2020
 Millennium Hall
 Addis Ababa, Ethiopia

CO-EXHIBITOR REGISTRATION

Registration of co-exhibitors – for the registration of more than two co-exhibitors this form can be filled in several times.

1

Company name:		TIN No.:
Street:		P.O. Box:
City:	Postal code:	Country:
Telephone (incl. country + area code):	Website:	
Name of our contact person: O Mr O Ms	Personal e-mail:	
Product range (published in exhibitor list on show website):		

2

Company name:		TIN No.:
Street:		P.O. Box:
City:	Postal code:	Country:
Telephone (incl. country + area code):	Website:	
Name of our contact person: O Mr O Ms	Personal e-mail:	
Product range (published in the online exhibitor list):		

The following fees apply for each co-exhibitor represented on the stand:

<input checked="" type="checkbox"/> registration fee	USD 435.00
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All prices are exclusive of VAT. The Ethiopian VAT of 15% will be added.
 With this registration we accept all points of the General Conditions of Participation.

Place / date

Company stamp

Legally binding signature

Organizers



Partner



COMMERCIAL OPPORTUNITIES

HALL PLAN

<input type="checkbox"/> your logo on all printed and digital hall plans	USD	127.50
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E-NEWSLETTER

presentation in show newsletter - database of ~21,000 industry professionals – logo + hyperlink + company description (200 characters incl. blanks)

<input type="checkbox"/> pre-show newsletter	USD	382.50
<input type="checkbox"/> post-show newsletter	USD	382.50
<input type="checkbox"/> pre- and post-show newsletter	USD	595.00

E-SHOT

to exhibition database of ~21,000 industry professionals – your content and design – your email address as sender address – incoming replies directly to your email account – detailed statistics (click and opening rates)

<input type="checkbox"/> pre-show e-shot	USD	722.50
<input type="checkbox"/> post-show e-shot	USD	722.50

EXHIBITION CATALOGUE

<input type="checkbox"/> Back cover full page advertisement	USD	1,445.00
<input type="checkbox"/> front cover inside full page advertisement	USD	1,190.00
<input type="checkbox"/> back cover inside full page advertisement	USD	1,105.00
<input type="checkbox"/> double page spread	USD	1,020.00
<input type="checkbox"/> full page advertisement - premium position	USD	850.00
<input type="checkbox"/> inside full page advertisement	USD	680.00
<input type="checkbox"/> inside half page advertisement	USD	425.00

PRE-REGISTRATION ADVERTISING

bookable by one company only – first come first serve

<input type="checkbox"/> logo + hyperlink in pre-registration confirmation email	USD	425.00
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ON-SITE ADVERTISING

<input type="checkbox"/> 3,000 lanyards with your logo at the visitor registration	USD	2,550.00
<input type="checkbox"/> logo on all exhibition badges (Exhibitors, Visitors, Press, VIP)	USD	1,020.00
<input type="checkbox"/> your logo on hostess uniforms for visitor registration	USD	850.00
<input type="checkbox"/> branded bags in entrance area (designed and produced by themselves)	USD	425.00
<input type="checkbox"/> 1 roll-up banner in the registration area	USD	255.00
<input type="checkbox"/> production of roll-up banner (their design)	USD	68.00
<input type="checkbox"/> Exhibition booth branding with Sticker (Per sqm)	USD	8.50

Organizers

Partner

Place / date

Company stamp

Legally binding signature





5-7 March, 2020
Millennium Hall
Addis Ababa, Ethiopia

MARKETING PACKAGES

GOLD SPONSORSHIP

USD 4,250.00

» Pre-Event opportunities:

- Logo on event website hyperlink with your website
- Company description (200 characters incl. space) on event website sponsors section
- Logo on entire documentation, press release & newsletter
- Logo with hyperlink and company description (200 characters incl. blanks) in pre-event e-newsletter

» On-event Opportunities

- Acknowledge your company as a GOLD Sponsor during the inauguration program.
- Your logo as GOLD Sponsor and one inside full-page full color advert in the exhibition catalog
- Your logo connected with your booth on every published hall plan (printed & digital)
- Your logo on the event on-site signage
- Issue certificate of appreciation stating your GOLD Sponsorship at the inauguration program

» Post-event branding opportunities:

- Logo on thank you email sent to all participants highlighting your company's involvement as GOLD Sponsor
- Logo on post show report and website highlighting your company's involvement as GOLD Sponsor

PLATINUM SPONSORSHIP

USD 5,950.00

» Pre-Event opportunities:

- Logo on event website hyperlink with your website
- Company description (300 characters incl. space) on event website sponsors section
- Logo on pre-event marketing and promotional materials
- logo with hyperlink and company description (300 characters incl. blanks) in the last pre-show newsletter
- Pre-event e-shot for targeted professionals in our database

» On-event Opportunities

- Acknowledge as PLATINUM sponsor during the Inauguration function
- your logo connected with your booth on every published hall plan (printed & digital)
- Your logo as PLATINUM Sponsor and one premium full page full color advert in the exhibition catalog
- Your logo on event on-site signage's
- Opportunity to place one roll-up banner on the registration area. (Designed and produced by you)
- Your company PPT presentation (Max 5 pages) before the start of official inauguration program
- logo with hyperlink and company description (500 characters incl. blanks) in the 2nd e-daily newsletter highlighting your company's involvement as PLATINUM sponsor
- One speaking slot on the presentation platform
- Issue certificate of appreciation stating your PLATINUM sponsorship at the inauguration program

» Post-event branding opportunities:

- logo with hyperlink and company description (300 characters incl. blanks) in the post-show newsletter highlighting your company's involvement as PLATINUM sponsor
- Logo on post show report and website highlighting your company's involvement as PLATINUM sponsor.

DIAMOND SPONSORSHIP

USD 8,500.00

» Pre - Event opportunities:

- Logo on event website hyperlink with your website
- Company description (500 characters incl. space) on the event website sponsors section
- Banner Ad on the event website
- Logo on entire documentation, press release & newsletter
- logo with hyperlink and company description (500 characters incl. blanks) in pre-event e-newsletter
- Pre-event e-shot for targeted professionals in our database

» On-event Opportunities

- Acknowledge your company as a
- Your logo connected with your booth on every published hall plan (printed & digital)
- Your logo as DIAMOND Sponsor and one full-page full color advert in the exhibition catalog Premium page
- Opportunity to distribute promotional materials in the registration (with prior approval from the organizer)
- Your logo on event on-site signage
- Your company PPT presentation (Max 5 pages) before the start of official inauguration program
- Speaking opportunity to make a short speech (max 3 minutes) at the Inauguration Function
- Opportunity to place your roll-up banner on the Opening Room. (Designed and produced by you)
- Logo with hyperlink and company description (500 characters incl. blanks) in the 1st e-daily highlighting your company's involvement as DIAMOND sponsor
- One speaking slot on the presentation platform
- Issue certificate of appreciation stating your DIAMOND sponsorship at the Inauguration program

» Post-event:

- Logo with hyperlink and company description (500 characters incl. blanks) in the last post-show newsletter highlighting your company's involvement as DIAMOND sponsor
- Logo on post show report and website highlighting your company's involvement as DIAMOND Sponsor
- One post event e-shot for all event participants

GENERAL CONDITIONS OF PARTICIPATION

1. REGISTRATION

Registrations will only be accepted if the enclosed form is completed in full, accepting the general condition of Participation. Conditions or provisions contained in the registrations will not be accepted. Requests for Particular locations, which will be considered as far as possible, do not constitute preconditions of participation. No guarantee is given in respect of the presence of competitors. Registration alone does not constitute acceptance by the organizer. Registration is not considered to have been effected until it has been received by the organizer, and it is binding until it has been accepted or definitely refused.

2. ACCEPTANCE

No legal right to acceptance exists. Exhibitors which do not meet their financial obligations vis-à-vis the company organizing the exhibition or which have contravened these conditions can be excluded from acceptance. In the case of overbooking the right of selection is reserved. Acceptance of exhibitors will be confirmed in writing and is only valid for the exhibitor named in the letter of confirmation. Sending of an acceptance constitutes conclusion of an exhibition agreement between the organizer and the exhibitor. The organizer is entitled to withdraw acceptance if it was given on the basis of false premises or information or the preconditions of acceptance are subsequently no longer applicable.

3. ALLOCATION OF STAND LOCATION & CHANGE OF STAND LOCATION

Booth space will be available on a first come first served basis. Giving reasons, the organizer may, if circumstances should so dictate, allocate a location other than the one stated in the acceptance or alter the size of the stand.

4. TERMS OF PAYMENT

After signing the registration contract and up on acceptance the exhibitors will be requested to pay 50% of the registration fee as well as 100% registration fee. Any complaints must be made in writing immediately on receipt of the request for payment. Objections raised at a later date cannot be considered. The request for payment of 50% of the full participation fee and registration fee should be paid is due for immediate (max 10 working days). The balance should be settled not later than 6 weeks prior to the commencement of the exhibition.

The invoices for products and services ordered in addition are payable on the date given on the invoice. For invoices which are not paid on time the organizer has the right to charge a reminder fee on top of the invoice amount and / or interest payable on arrears of 2% higher than the National Bank discount rate valid at that time. Please remit your payments quoting invoice number. In the case of delayed payment on the part of the exhibitor (also in the case of space not fully paid for) the organizer shall be entitled to withdraw from the contract for the entire space allocated and dispose of it at its discretion.

5. REGISTRATION FEE

Exhibitors and co-exhibitors are required to pay the organizer a registration fee: The registration fee includes: Company description on the catalogue and on the exhibitors section of the website (max 300 words), Exhibitor badges, company name on the fascia, general advertising expense and administration expense.

6. CO-EXHIBITOR AND JOINT STANDS

Without the consent of the organizer, exhibitors are not permitted to make available all or parts of the stand allocated to them to third parties either in return for payment or free of charge. No advertising or promotion of firms not named in the acceptance is permitted on the stand. Applications for the inclusion of a co-exhibitor must be made to the organizer in writing. The co-exhibitor is required to pay to the organizer the registration fee according to the Registration Contract. In all cases the party hiring the stand will be liable for the registration. The co-exhibitor is subject to the same terms and conditions as the main exhibitor. Co-exhibitors may be included in the catalogue and the industry portal, provided that the entry conditions are complied with, the pertinent fees are paid and the information to appear is received in time. All regulations apply to each exhibitor. If a stand is allocated to two or more firms jointly, each firm is jointly and severally liable vis-à-vis the organizer. Firms exhibiting on a joint basis should name a joint representative in their registration.

7. MODIFICATION OF PARTICIPATION

The exhibitor will be liable for all modification causes, e.g. change of stand construction, change of invoicing address, etc. Modifications are only possible after acceptance by the organizer. If accepted, modifications will be subject to an administration fee. Six weeks prior to the exhibition modifications are not possible anymore.

8. CANCELLATION OR NON-PARTICIPATION

After acceptance no cancellation or reduction of the area of the stand on the part of the exhibitor/sponsor is possible. The entire participation charge and registration fee should be payable. The restructuring of unused spaces by the organizer does not release the exhibitor from its obligation to pay. Should an exhibitor choose not to occupy stand space allocated to it and the organizer be in a position to let this space to another party, the exhibitor will be liable to pay 25% of the participation charges plus 100% of the registration fee. In the case of non-participation on the part of a co-exhibitor, the full amount of the registration fee shall be payable.

9. LIABILITY AND INSURANCE

It is the responsibility of the exhibitor to insure the goods exhibited against all risks in connection with transportation, settling-up and dismantling and during the exhibition, in particular against damage, theft etc. The exhibitor shall be liable to compensate any damage made to the exhibition space rented, stand material, electricity, water and sewage systems or any other property of the organizer. The organizer does not accept any liability for loss of or damage to the goods exhibited or other valuables which belong to the exhibitor, its representative or persons employed by or invited by it, including loss or damage due to water, fire, explosion, whirlwinds, lightning, flooding or other instances of force majeure, damage or injuries inflicted on the exhibitor, its representatives and other persons employed by it or invited by it, irrespective of the cause of such injuries or damage. In particular the organizer accepts no liability for damage to exhibition goods or their removal in cases in which use was made of the decorating department. With its acceptance of the conditions of participation the exhibitor explicitly releases the organizer and firms acting on its behalf from any rights of recourse whatsoever on the part of third parties. No right to claim damages exists.

10. EXHIBITORS OBLIGATION TO PRIOR NOTICE

Additional tables, chairs, spot lights and other materials for the exhibition can be provided on request 4 weeks prior to the opening of the exhibition. Exhibitors shall specify the weight and size/dimensions of machinery for display, if they are going to be. Exhibitors shall also specify the power source capacity they require if different or more than the normal KW use.

11. CIRCULARS

The exhibitors will be informed by the organizer through email concerning the details on preparations and running of the exhibition. The organizer does not accept any liability for any consequences of disregarding these emails.

12. RESERVED RIGHTS

In the case of important reasons beyond its control the organizer has the right to postpone the exhibition, to curtail or prolong it, to close it for certain periods, to close it completely or in part, or to cancel it. In such justified exceptional circumstances, as in all cases of force majeure, the exhibitors do not have any right to withdraw or adjust the participation charges, nor do they have any right to claim damages. Should the exhibition not take place for the reasons stated above, the exhibitor can be called upon to pay up to 25 % of the participation charge to cover general costs. Larger individual sums can only be considered if the exhibitor has ordered additional services for which charges are made. Should the organizer be responsible for the cancellation, no sums shall be owed. No right to damages vis-à-vis the organizer exists.

13. LIMITATION PERIOD

All claims of the exhibitors against the organizer shall lapse after a six-month period. The limitation period begins to run from the next Monday of the exhibition final day.

14. FINAL PROVISION

With this registration for participation the exhibitor accepts in full legally binding the general conditions of the participation as well as the house and ground rules in force at the exhibition venue. Additional agreements, special permissions or other kinds of arrangements require the written consent of the organizer.

15. GOVERNING LAW

Place of performance in respect of all obligations of both parties is Addis Ababa, Ethiopia. The laws of the Federal Democratic Republic of Ethiopia is applicable.

March 2020